



**AITKIN COUNTY BOARD OF COMMISSIONERS**

April 8, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A **CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
	County Administrator	
April Kellerman	Administrative Assistant	Absent

1.B **PLEDGE OF ALLEGIANCE**

1.C **APPROVAL OF AGENDA**

Motion to: Approve the agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Michael Kearney

1.D **Citizens Public Comment - None**

2 **CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Laurie Westerlund

**A) Correspondence File-**

March 25, 2025 - April 7, 2025

**B) Approve County Board Minutes-**

March 25, 2025

**C) Approve Electronic Funds Transfers**

<b>Total</b>	\$997,982.77
--------------	--------------

**D) Approve Auditor Vouchers-**

Auditor Warrants - HHS 03.21.25

HHS	\$91,996.76					<b>Total</b>	\$91,996.76
-----	-------------	--	--	--	--	--------------	-------------

**E) Approve Commissioner's Vouchers**

Commissioner Warrants 03.28.25

General	\$152,134.80	Reserves	\$54.29	R&B	\$131,906.43	Unorgan.	\$800.00
HHS	\$1,178.00	State	\$6,668.00	Trust	\$6,752.85	Forest	\$8,394.94
Taxes	\$398.00	LLCC	\$517.95	Parks	\$149.99	<b>Total</b>	\$308,955.25

**F) Adopt Resolution-**

LG220 Application for Exempt Gambling - Ducks Unlimited Aitkin Area

**G) Approve Manual Warrants/Voids/Corrections-**

ELAN 03.13.25

General	\$9,836.78	Trust	(\$75.00)	LLCC	\$140.47	R&B	\$1,242.93
HHS	\$488.62					<b>Total</b>	\$11,633.80

**H) Approve Auditor Vouchers-**

Auditor Warrants - HHS 03.28.25

HHS	\$28,459.84					<b>Total</b>	\$28,459.84
-----	-------------	--	--	--	--	--------------	-------------

**I) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants 03.31.25

General	\$2,349.49					<b>Total</b>	\$2,349.49
---------	------------	--	--	--	--	--------------	------------

**J) Adopt Resolution-**

LG214 Premises Permits - Tamarack Sno-Flyers

**K) Adopt Resolution-**

LG220 Application for Exempt Permit - Moose-Willow Sportsman Club

**L) Adopt Resolution-**

2024 Annual Apportionment Percentages of Forfeited Tax Sales

**M) Adopt Resolution-**

2024 Annual Apportionment of Forfeited Tax Sales

**N) Approve-**

Purchase two new Ford trucks

**O) Adopt Resolution-**

Final Contract Payment #20244

## Regular Agenda

3A Mark Jeffers  
**Informational Only**  
HOPE Presentation

<b>RESULT:</b>	<b>INFORMATIONAL ONLY</b>
<b>MOVER:</b>	
<b>SECONDER:</b>	

3B Mark Jeffers  
**Informational Only**  
Aitkin County CHA & CHIP Presentation

<b>RESULT:</b>	<b>INFORMATIONAL ONLY</b>
<b>MOVER:</b>	
<b>SECONDER:</b>	

4A Mark Jeffers – Economic Development Coordinator  
**Motion to:**  
Award Business Development & Recreation Grants

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Travis Leiviska

4B Mark Jeffers – Economic Development Coordinator  
**Motion to:**  
Approve Support Letter Mille Lacs Energy

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westertlund
<b>SECONDER:</b>	Commissioner Travis Leiviska

4C Mark Jeffers – Economic Development Coordinator  
**Motion to:**  
Approve Support Letter East Central Energy

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Bret Sample

5A John Welle – County Engineer  
**Motion to:**  
Approve Engineering Services Agreement

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Travis Leiviska

6A Andrew Carlstrom – Environmental Services Director

**Motion to:**

Approve Residential Waste Electronics Collection

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Travis Leiviska

6B Andrew Carlstrom – Environmental Services Director

**Motion to:**

Request rescinding of Resolution 20250311-032

**ROLL CALL VOTE: Approve Unanimously (5-0) with recommended changes**

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Michael Kearney

6C Andrew Carlstrom – Environmental Services Director

**Motion to:**

Request Public Hearing for Proposed Feedlot

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Michael Kearney

**SECONDER:** Commissioner Bret Sample

May 13, 2025 at 10:00a.m. in the Aitkin County Government Center Board Room

7A Mike Dangers – County Assessor

**Discussion Item**

2025 Assessment Summary - Discussion Item

**RESULT:**

**MOVER:**

**SECONDER:**

8A Jim Bright – Facilities Coordinator

**Motion to:**

Approve Wideseth agreement for roofing design

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Travis Leiviska

**SECONDER:** Commissioner Michael Kearney

9A Bobbie Danielson – Human Resources Director

County Administrtor Recruitment Update and Process Moving Forward - Direction Requested

**RESULT:** DIRECTION REQUESTED

**MOVER:**

**SECONDER:**

10A Board of Commissioners

**Informational Only**

Commissioner Committee Reports

HHS Advisory, JET, MN Rural Counties, AMC Leadership Summit

**Motion to Adjourn**

Motion made at 11:20 a.m.

**MOVER:** Commissioner Travis Leiviska

**SECONDER:** Commissioner Laurie Westerlund

**Next Meeting:** Tuesday, April 22, 2025

---

J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

---

John Welle  
County Engineer